

My **college degree** is in _____.

Because of that I have **subject matter knowledge** in: _____

I **know how to** _____

I am interested in **working in the following fields**: _____

Job titles that interest me are: _____

My work experience includes: _____

Employers often look for the **following 11 skills**. I **score myself from 1 to 5 (low to high)** on each.

Math	Score ____
Computer & Technical Skills	Score ____
Research & Analysis Skills	Score ____
Project Management	Score ____
Creative Thinking	Score ____
Written Communication	Score ____
Leadership	Score ____
Oral Communication	Score ____
Teamwork	Score ____
Problem-solving Skills	Score ____
People Skills	Score ____

Here are some **additional skills or talents**: _____

Here are a few of my **personal character strengths**:

These are some **things co-workers, bosses and team members on school projects have said about me**:

This is **something that sets me apart or makes me unique**:

These are some **companies or organizations for whom I would like to work**:

Other considerations:

I need _____

I want _____

I am willing to _____

Signed _____

Date _____